

Tom's Creek United Methodist Church

10926 Simmons Road
Emmitsburg, MD 21727
301-447-3171



Reservation Form Usage of Church Facilities

Name (s): _____

Cell Phone: _____ Home Phone: _____

Email Address _____

Date(s) Requested for Use: _____

Times Requested for Use: From: _____ To: _____

Reason for Reserving Facility: _____

Space(s) Reserved: (Please check all the boxes below that apply.)

Space reserved upon payment of fees to the above address and **Executed Property Use Agreement.**

	<input type="checkbox"/> <u>Member</u>	<input type="checkbox"/> <u>Non-Member</u>
<input type="checkbox"/> Promised Land	\$50	\$300
<input type="checkbox"/> Sanctuary	\$100	\$250
<input type="checkbox"/> Multipurpose Room and Kitchen	\$150	\$600
<input type="checkbox"/> Individual Rooms (1-10 people)	No Charge	\$25/2 hours (\$10 per additional hour)
<input type="checkbox"/> Individual Rooms (10+ people)	No Charge	\$50/2 hours (\$15 per additional hour)

The following fees are to be paid in CASH prior to function.

<input type="checkbox"/> Pastoral Services	\$300 -- Honorarium
<input type="checkbox"/> Sound Technician	\$50
<input type="checkbox"/> Vocalist	\$100 – Honorarium
<input type="checkbox"/> Organist	\$100 – Honorarium

TO BE SIGNED BY RESPONSIBLE PARTY:

I have read and understand the Property Use Agreement for Church Use and agree to the requirements stated therein.

Signature: _____ Date: _____

Church Authorized Signature:

Signature: _____ Date: _____

March 27, 2025